

TOWN of FOX LAKE Minutes of Special Meeting of the Town Board Regarding “Review of Town Records”

Thursday, July 7, 2016 — Town Hall at 9:00a.m.

Meeting was called to order by Chairman Schley at 9:05am with a roll call performed by Deputy Clerk/Treasurer Pufahl (replacing Clerk/Treasurer Zantow who could not be present; a digital audio recording was made of the meeting) signifying the presence of the following Town Board members: Supervisor Kok, Supervisor Brieman, Supervisor Eisenga, Supervisor Flemming, Chairman Schley and in addition the following individuals: Deputy Clerk/Treasurer Pufahl, Tom Wissing, Ron Babros, Jake Paul, Linda Truelove and Joan Schmidt.

Please note that the called purpose of this special meeting was “Review of Town Records”. The topic discussed was actually a review of Town financial reports that are made available by Clerk/Treasurer Zantow on the official website which is [www.townoffoxlake.org](http://www.townoffoxlake.org) and Town budgeting processes in general with questions in particular raised regarding the role of Clerk/Treasurer Zantow.

The meeting began with Chairman Schley inviting the public input of Linda Truelove, who proceeded to provide several concerns regarding the Town finances and budget and the role of Clerk/Treasurer Zantow. Discussion ensued regarding the published estimated general fund balance total per the budget reports published on [www.townoffoxlake.org](http://www.townoffoxlake.org), the calculation made for the garbage and recycling service pursuant to transfer to new garbage vendor in 2015 and resultant special assessment charge of \$148.20 that was approved per the Town Board at the 2016 budget hearing in November 2015. Questions were asked regarding the rigor of the Town audit process and also regarding the merits of possibly splitting the current Clerk/Treasurer position into a separate Clerk and Treasurer position and the procedural manner in which this could potentially be accomplished. Concern was voiced regarding the two successive years of fiscal losses per Town financial activity and some suggestions were made and discussed regarding reversing these recent trends. Discussion ensued regarding the fees charged for the Zoning Administrator service and if this could be lessened by delegating the tasks to another individual. The Board came to a consensus that it wished to retain Linda Truelove, CPA for the amount of \$0.00.

The question was raised if Clerk/Treasurer had been asked prior to this by the Board members present regarding these concerns and the answer was negative.

No motion was made throughout the entire course of this discussion.

A motion was made by Supervisor Eisenga to adjourn, seconded by Supervisor Kok, all in favor motion carried.

Respectfully submitted,

Mason Zantow  
Town of Fox Lake Clerk/Treasurer