

TOWN of FOX LAKE Monthly Board Meeting Minutes

Monday, September 12, 2016 — Town Hall at 7:00pm

Chairman Schley called the meeting to order at 7:00PM with five members of the Board and 26 other members of the public present. The meeting was begun with a moment of silence for former Supervisor Ron Babros who it was learned had passed away in the past few days. Several comments were made in remembrance of the positive contributions that Mr. Babros had made to the community and his years of service on the Town Board.

Under “Upcoming Meetings”: the Fox Lake Fire Association meeting is Tuesday, September 13, 2016 at 4:00PM. The Randolph Fire Association meeting is Wednesday, October 12, 2016 at 7:00PM. There is no presently scheduled Plan Commission meeting. The Next Monthly Board meeting will be Monday, October 10, 2016 at 7:00PM at Town Hall.

Under “Reading of Minutes”: the Clerk/Treasurer presented the minutes of the August 8, 2016 regular Board meeting for the Board and public to review. A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga to approve the minutes as presented, all in favor motion carried.

Treasurer’s Report: Clerk/Treasurer Zantow began the Treasurer’s Report by explaining to the Board that a letter had been received August 31, 2016 from the now former Town Auditor and read aloud the following passage in response to some of the public comments made over the past several months regarding the work performed by the Clerk/Treasurer:

Please note that our previous audits were conducted under properly prescribed procedures and included random tests of expenditure transactions. Also, please note that our procedures did not detect any improprieties with respect to items tested. Furthermore, nothing came to our attention to question the integrity of the Town Clerk or Deputy Clerk.

Supervisor Kok requested that the entire contents of the letter were read aloud and the Clerk/Treasurer obliged to read this to the Board members present. The Town Board will now be required to find a new Town Auditor and the 2015 Audit has not been completed.

A summary was then provided to the Board members present with the August Report including the following: General Checking Account having a beginning balance in the amount of \$291,205.47, with receipts in the amount of \$159,577.27 and disbursements in the amount of \$38,487.58 for an end balance of \$412,295.16. The Local Government Investment Pool Account had receipts in the amount of \$70.81 for an end balance of \$196,543.54. The Tax Savings Account balance remained unchanged at \$252.44. The Municipal Court Savings Account had receipts in the amount of \$1,042.40 for an end balance of \$17,283.27, and the Boat Launch Savings Account remained unchanged at \$20,698.31 for a total all accounts of \$646,072.72.

Clerk/Treasurer then felt obliged to present the Board with a handout prepared entitled, "Town of Fox Lake Budget Snapshot 2016 (as of 09/12/16)". He explained to the Board members present that at this point in the fiscal year it was anticipated that there would be an estimated \$47,870.00 shortfall on the income side and an estimated \$13,225.00 additional expenses over budgeted amounts on the expense side through year-end 2016. He explained that since the annual Roads budget had not been entirely spent yet to-date the net effect of all of this overspending was that all net additional expenses should be considered as being directly reducing the available Roads budget, thereby reducing the amount of available funds to perform Roads work. Clerk/Treasurer Zantow explained that the Roads Committee had requested that some estimated figures were made available to the Board in order to assist in educating the Board regarding the net effect of overspending. Clerk/Treasurer Zantow made it explicitly clear that the above figures were an ESTIMATE ONLY and further explained that the predictive model used here made the assumption of three-fold increase in insurance premiums (only), variables for which data is at present simply unknown pending insurance renewal process. Further significant expenses may be anticipated to be found in the replacement of the Town Auditor. The above figures are an estimate only, subject to significant change depending on the actual costs of variables such as the above. However, the recommendations were made to the Board that in order to maintain budget neutrality throughout fiscal year 2016, a.) NO ADDITIONAL OVERSPENDING PER BUDGETED AMOUNTS SHOULD BE MADE THROUGH YEAR-END, and b.) Estimated \$54,511.00 remaining for Roads work 2016. The Board was also advised that the Town Board legal fees budgeted amount had already been reached at the time of writing. Some of the reasons for the overspending were items such as decreased collection of Town zoning and building permits and deputy and lake ordinance forfeitures due to a reduction in activity, respectively, as well as the adjustment to the stabilized total number of parcels receiving garbage collection, as well as unbudgeted expenses for Salt Shed renovations and improvements, predictions for significant increases in insurance premiums and auditor expenses as mentioned above, significant overspending past budgeted amounts for Town Zoning Administrator, significant overspending on Parks Maintenance and predicted overspending on Fox Lake Dam Maintenance Salary. A motion was made by Supervisor Brieman to accept the August 2015 Treasurer's Report with corrections to the LGIP account total in the amount of \$195,543.54, seconded by Supervisor Kok, all in favor motion carried.

Under "Communications": Clerk/Treasurer Zantow shared that he had reached out to Russell Kotke regarding the new roof for the Fox Lake Fire Department building and the information had been received that this was not a project that would likely be executed in 2016 due to the fact that this information had not been confirmed as of yet to-date. Clerk/Treasurer also shared the Preliminary Estimate of the January 1, 2016 Population at 2,460, representing a change of -5 persons since the 2010 Census, with the total institutional population estimated at 1,320.

“Public Input”: Dennis Buren of Howard Drive stated that he had seen on the agenda for tonight’s meeting that the Town insurance was going to be non-renewed and the Town Auditor had also provided notification of discontinuation of service and inquired why this was so. Chairman Schley stated that one potential reason offered was that the present insurance carrier’s premiums were “too cheap.” Mr. Buren questioned this. Clerk/Treasurer Zantow was asked to read a recent communication received from the current insurance carrier as to more specific information regarding the carrier’s decision to non-renew. Clerk/Treasurer Zantow stated that the official reason provided was claims history per a letter received from the carrier. Clerk/Treasurer was then asked to read the content of an email received recently from the insurance carrier that provided some more specific information. Clerk/Treasurer Zantow stated that it was very difficult for him to read this communication. Chairman Schley then offered to read this communication, citing ongoing issues at the Board level regarding the Town Chair and management disruptions as the reason for this. Chairman Schley and Clerk/Treasurer Zantow indicated that there were no known current claims in addition to the claims history cited in the current loss run report. Mr. Buren then questioned the loss of the Town Auditor. Chairman Schley stated that he had reached out to the Town Auditor requesting another meeting and no response was made. Mr. Buren stated that this still did not answer his question, and asked if any reasons were provided. Supervisor Eisenga stated that he believed that this was at least partially caused by the partial audit activity of Linda Truelove, CPA that was pursued recently by the Board.

Next was Joan Schmidt of Hwy 33: She stated that as a member of the public with a degree in accounting and much experience with the accounting field she had advised the Board prior to the partial audit performed by Linda Truelove, CPA to contact the Auditor from the outset. She asked if any Board member had contacted the Auditor promptly at all. Statements made by Supervisor Flemming and other comments in the community all indicated that there were questions made about the Town’s finances, yet why were they not invited to assist with the process of review? They had performed these services for eighteen years. Additionally, the insurance carrier specifically mentioned the Town Chair as a cause of the non-renewal; what else is the Town going to lose as a result of all of this? How much more expense will be incurred? She recommended that it be taken out of the Chairman’s pay. This will start costing all of us. Supervisor Flemming stated that she and the Chairman had not seen this communication. This was corrected by Clerk/Treasurer Zantow, who stated that he was requested to forward this communication almost as soon as it was received by the insurance carrier to all of the Town Board, approximately two months ago. Chairman Schley stated that there is no additional litigation pending; perhaps this is due to some other statements made this year? Ms. Schmidt stated that this is not fair to the rest of us.

Tim Nehls stated that he was recently asked to sign a petition to try and overturn zoning and was asking if there was any further information available regarding this. Supervisor Eisenga mentioned that there was a recent meeting of the Board at the County regarding transitioning

zoning to the County and that this was a very positive meeting. Supervisor Kok stated that it is this kind of unrest that is causing some of the problems stated above. It's time that people allow the Town to settle back in to do the work it needs to do to get its work done.

Jerry Cypert stated that per information received at the abovementioned meeting at the County the Town faces significant increase in liability if Town zoning is pursued. Supervisor Eisenga agreed with these comments and Supervisor Kok stated that there was much misinformation provided by opponents to the Town accepting County zoning and that the benefits of County zoning far outweigh the consequences and that if members of the public who opposed this could have attended the meeting with the County as he did they would likely agree.

Armond Alsteen commented that it doesn't matter who started the petition, this is a right which shouldn't be restricted to anyone.

Kathy Rydquist stated what the petition mentioned states, as she "contacted an attorney and asked them to please draw up a petition because some of us in the Town feel that we have had our rights taken away because we no longer have zoning privileges locally." What is being petitioned is that the Board take action to reconsider the action taken by the electors during the Special Electors meeting of July 9 to rescind certain zoning authority of the Town, and directing the Town Board to reinstate Town zoning. She says that the Town is not first on the list of Dodge County per her experiences. She cited specific examples from her experience working with FLILPARD. When you have a power like that, you don't give it up; if you do give it up you're a fool. She solicited members of the public present to sign her petition if they desired. Chairman Schley went on to reiterate Mr. Alsteen's point made above.

Next was Beverly Quast stated that her opinion was that the vote during the special meeting of the electors was unclear and confusing. The total vote was only 130 people, and decisions were made on behalf of the whole by these few. She also questioned the fairness of the eligible voters being verified electors in the Town only, not all property owners.

Tim Nehls was allowed to speak again and he brought the Board's attention to the bog that is present near the bridge. Chairman Schley stated that he had been in contact with the WI DNR regarding this matter. Mr. Nehls also mentioned that a fish kill had been observed; perhaps this is due to the deterioration of the aquatic weeds and what does this fortell for the rest of this year? Chairman Schley stated that Supevisor Flemming has requested that Mr. DeZarn try and contact the WI DNR regarding this matter and about weeds removal as well. Perhaps some low-/no-cost can be identified?

Clarence Feucht explained that the WI DNR had been present recently to conduct oxygen testing. Supervisor Flemming reported that decaying lily pads had been observed, perhaps due to recent high water levels.

Under “Committee Reports”:

Under “Police Report”: Chief Officer Gebhardt was present to report that a total of 137 hours were worked addressing 1 complaint, issuing 1 verbal warning and 11 citations, assisting local agencies 6 times and local EMS once.

Under “Governmental Relations”: Nothing was reported.

Under “Roads”: this matter will be discussed below.

Under “Waste Disposal & Recycling”: Clerk/Treasurer has submitted the 2017 Recycling Grant Application to WI DNR and was thanked by the Committee for doing this. Additional cost savings opportunities will be explored with the Garbage vendor.

Under “Parks & Lakes”: Chairman Schley and Supervisor Brieman reported that they had met with Krause Excavating about one week ago and that potential improvements were discussed at Town Park and the damages sustained to the boat launch ramp due to the effects of “power loading” and potential meeting with WI DNR regarding same. An approximate figure of \$20,000.00 was mentioned. Clerk/Treasurer Zantow reminded the Committee that there were zero budgeted funds for this activity for fiscal year 2016. Clarence Feucht reported that since the Lake Emily Fishing Club had paid for the Carp Trap near Lake Emily in 1963 they would be contributing funds for replacement of the damaged Carp Trap and had discussed this with the property owner, Mr. Richard Crouch. This will be a greatly simplified resolution to the issue. Mr. Crouch has stated that he will be happy to periodically check on the Carp Trap moving forward. The aerators had been checked; somebody appears to have accidentally bumped into the Lake Emily pump house. Armond Alsteen asked what is being done about aquatic weeds on Fox Lake. Chairman Schley reported that there is a committee of approximately 9 individuals including FLILPARD’s biologist Neal O’Reilly and that they are working on ideas to reduce aquatic weeds. It’s up to the committee to make its recommendations and advise where funds can be found, and their next meeting is September 16, 2016 at 9:00a.m. at Town Hall. Tim Nehls reported that still only 7 out of 8 aerators appear to be working. It has been advised per FLILPARD to begin aeration early this year due to aquatic weed growth issues and possible reduction in oxygen levels due to decomposition of the weeds later in the year.

The meeting continued with “Comments by George Ferriter”; his wife Suzanne Ferriter was present to make several comments regarding her husband who is running for State Assembly in the 42nd District.

“Old Business”:

“Roads Budget”: Supervisor Kok explained that at the beginning of the year the Town had \$180,000.00 available for Roads but only approximately \$54,00.00 was left; he had spoken with the contractor regarding completion of some of the Howard Drive project and from Hwy A to the

Y-Intersection can be done for approximately \$48,000.00, using up most of the available budgeted monies for this year. He reminded the Board that every time we overspend it takes away from Roads disproportionately. With over 35 miles of roads in the Town and an approximate cost of \$150,000.00 per mile for resurfacing costs, this means that our current cycle of roads repair is approximately 35 years. He called for a moratorium on over spending, calling attention to the Salt Shed repairs which can likely wait until next year, legal fees which are at budgeted amount, etc. There is no room left for overspending. If we want to continue to repair our roads we need to keep our spending under control. No motion was made regarding this matter. The Chairman stated to Supervisor Kok that he had his support on Roads.

“Cameras at Town Hall”: No action was taken regarding this matter as the Town Board needs to make decisions regarding which direction to take on this matter. No action was taken regarding this matter.

“Incomplete Land Use Permit and Payment – Dale Paul”: A letter dated June 10, 2016 from Roth Professional Solutions was provided to the Board regarding the enforcement matter of the incomplete Paul permit. Chairman Schley reported that he had contacted the builder who stated that the project may have been completed in July of 2015 for the said property. The notice letter of violation was sent August 25, 2015. Supervisor Kok requested that the periods of enforcement be clarified. The total cost of the permit at present is \$725.00. After further discussion it was decided that the Board needs to clarify the facts of the matter. Chairman Schley stated that he would follow up with the builder further. No action was taken regarding this matter.

“Further Information RE IoH Local Government Options”: Supervisor Flemming reported that there will be some dates proposed for a no-cost presentation to the Board regarding IoH Local Government options. No action was taken regarding this matter.

“New Boat”: Chief Officer Gebhardt advised that this matter be suspended at present due to the fact that a quota of lake ordinance forfeitures likely must be reached in order to qualify for grant funding; current conditions of the Fox Lake per aquatic weed growth simply do not justify boat patrol activity as although sport fishing appears to be steady recreational boating is demonstrably down this year. Therefore savings from cost overhead for boat patrol can be used for purchase of a new boat. No action was taken regarding this matter.

“Salt Shed Roof”: A communication was shared received from a local contractor to the effect that a metal roof on a salt shed is not recommended. Supervisor Eisenga shared some additional information confirming same; in fact it is strongly advised that a metal roof is NOT used. This conflicts with information provided previously by the Chairman. This requires further follow-up. During a recent heavy rain event some leakage had been observed, however it is not urgent for the Salt Shed roof to be repaired this year. No action was taken regarding this matter.

“Lake Emily Dam”: Chief Officer Gebhardt explained that the restitution process is still on-going; it is advised for the Board to simply perform repairs and seek restitution according to standard process. No action was taken regarding this matter. No carp have been observed in the creek as of yet, nor are they to be expected until springtime.

“Listing of Old County Building”: Tim Nehls was present to report on sales of similar buildings in our area, all of which sold for more than \$80,000.00. Chairman Schley gave authority to the Committee to consult with three realtors in order to obtain the best commission rate for listing of Old County Building. The question came up whether the motion of the electors of the 2016 Annual Meeting for minimum reserve of \$80,000.00 included commission and fees or not; A request was made per Supervisor Eisenga, referencing the 2016 Annual Meeting minutes, to indicate that per approval of Jerry Cypert, who made said motion, that the abovementioned minimum reserve amount includes commission and fees, who was specifically asked for his approval of same since he was present in the audience. No further action was taken regarding this matter.

“Review Ordinance About Buoys”: Chapter 14 of the Town of Fox Lake Code of Ordinances is in question here per recent correspondence received from Beaver Dam Lake Improvement Association and WI DNR. Further research into this matter is required. No action was taken by the Board regarding this matter.

“Review Ordinance About ‘No Parking’ on Certain Roads” was tabled pending missing information.

New Business:

“Boat Launch at Town Park” was discussed per Committee Reports above.

“Vacation Rental Property – Shared Driveway Ordinance”: The issue was discussed at length but no action was taken on behalf of the Board because it cannot be clarified if it is within the right of the Town to enforce said ordinance. The WTA has been contacted, and this matter may require further legal review. No action was taken by the Board regarding this matter.

“Replacement of Municipal Court Judge”: Information was provided in a letter dated August 30, 2016 that Judge Martin DeVries has recently accepted an appointment to the position of Dodge County Circuit Judge in October 2016; a replacement must be found and soon. October 6, 2016 will be his last court date. Judge DeVries was elected to his four-year term in April of 2015. No action was taken by the Board regarding this matter.

“Accept Resignation of Town Auditor”: Clerk/Treasurer Zantow stated that he had thanked the Town Auditor for their service to the Town for the past 18 years. Clerk/Treasurer Zantow strongly advised the Board that it must find an auditor who is qualified to perform audits to complete the 2015 audit and future audits. He provided a copy of correspondence that he had

solicited of the WTA indicating the WTA's response that the 2015 audit should be completed before the end of the year 2016. A copy of this correspondence was provided to all of the Board members present. Supervisor Flemming agreed with this, stating that perhaps some of the auditors mentioned in this correspondence could be engaged to perform the 2015 audit. Clerk/Treasurer Zantow stated that not all CPA's are qualified to perform audits. They must be qualified to perform this sort of work. He stated that he had reached out to some colleagues in the area and found that there are likely no qualified CPA's available for this sort of audit work within the immediate area, that it is likely that a firm from the Madison or Fond du Lac areas will need to be contacted. This also means that our cost for the Town Auditor will likely increase significantly over previously budgeted amount of \$5,000.00. Chairman Schley advised that Supervisor Flemming give the firms suggested by the WTA a call. Supervisor Kok asked if the flash drive of the Town QuickBooks data files had been returned to the Town. Clerk/Treasurer stated that Supervisor Flemming had dropped off a package that was mailed to her address from Linda Truelove, CPA that did contain a flash drive that appeared to likely be the Accountant's copy of the QuickBooks data files that was permitted by the Board for her to retrieve following the July 23, 2016 meeting in the office of the Clerk/Treasurer. Supervisor Kok requested if the only audio recording of the July 23, 2016 meeting which was confiscated by Linda Truelove CPA per her request and in the presence of Chairman Schley and Supervisor Flemming during said meeting (attendees were: Linda Truelove, CPA, Chairman Schley, Supervisor Flemming, Clerk/Treasurer Zantow and Chief Officer Gebhardt), to which Clerk/Treasurer reported he had not. A motion was made by Supervisor Kok, seconded by Supervisor Eisenga that an order is issued to Linda Truelove, CPA to return said audio file recording of the July 23, 2016 meeting. Discussion prior to a vote ensued: Supervisor Flemming stated that she had a recent phone conversation with Linda Truelove, CPA in which Ms. Truelove stated that she had "deleted the audio." Supervisor Eisenga inquired: "What does she have to hide?" "What did you guys have to hide about this meeting?" Supervisor Flemming responded, "We didn't have anything to hide." Supervisor Eisenga stated, "So then why couldn't I get a copy of that tape when I asked a number of times?" Supervisor Flemming stated that it was not her personally who had denied him access to the audio recording (implying that this was the decision made per Linda Truelove, CPA). Clerk/Treasurer Zantow then recounted the events of the meeting on July 23, 2016: he stated that he informed Linda Truelove, CPA as a courtesy that he would be recording the meeting on the Town's digital audio recording device. He stated that she demanded to confiscate this audio recorder. He challenged Chairman Schley and Supervisor Flemming, who were witnesses to this during said meeting, to correct him if this was incorrect (there was no correction made to the statements made). He stated that Ms. Truelove would not be able to operate the device due to a broken switch. However, he stated that he would be able to provide the only audio copy of the recording of the meeting. This was what was demanded by Linda Truelove, CPA; she effectively confiscated the audio recording. A vote on the motion was called with all in favor, motion carried (three Board members voting, two abstaining). Supervisor Kok stated that if this audio file is not returned legal action should be pursued, as she was working in the

employ of the Town Board when all of this was done, and all of this is subject to Open Meetings Law. Supervisor Eisenga stated that she had no reason to delete this audio file at all. Chief Officer Gebhardt stated that in his professional opinion the law was violated. He stated that in fact he had given specific instructions to Clerk/Treasurer Zantow to record the proceedings of said meeting on July 23, 2016. In the State of Wisconsin there is “one party consent”. He stated that Clerk/Treasurer Zantow was not even allowed to keep a copy of the audio recording of the meeting. In Chief Officer Gebhardt’s opinion this was a violation of the law. He agreed that this meeting was clearly under the rubric of Open Meetings Law. Clerk/Treasurer Zantow clearly had a right to record the meeting and Linda Truelove, CPA was incorrect to confiscate these materials in his professional opinion. Linda Truelove, CPA will be provided with 10 days to respond to this request or legal action should be pursued. Supervisor Kok then demanded that Chairman Schley and Supervisor Flemming provide an apology for the “witch hunt” which was conducted against Clerk/Treasurer Zantow. He stated that the likely reason for the loss of the Town Auditor was due to Linda Truelove, CPA. It was evident that the charges made were false. He asked who instigated the investigation and stated that Supervisor Flemming was targeting Clerk/Treasurer Zantow. Supervisor Kok stated that he believes in transparency and that there were things that happened that need to be resolved in order for the Board to function moving forward. The accusations of the Board members who hired Ms. Truelove have been proven to be entirely false, specifically Supervisor Flemming and Chairman Schley. Supervisor Kok question why it was the case that Chairman Schley and Supervisor Flemming were present at the July 23, 2016 meeting? Supervisor Flemming stated that it wasn’t a “meeting”, it was a “work session” between Linda Truelove, CPA and Clerk/Treasurer Zantow. Chairman Schley stated that in fact he had suggested that he and Supervisor Flemming attend the July 23, 2016 meeting to be witnesses for Ms. Truelove and for Clerk/Treasurer Zantow. Clerk/Treasurer then stated for the record that in fact he had asked Chairman Schley regarding the July 23, 2016 meeting the evening prior to the meeting at approximately 6:00pm and the Chairman had not informed him that he would be in attendance nor anyone other than Linda Truelove, CPA and the Clerk/Treasurer. The Clerk/Treasurer had therefore requested Deputy Clerk Joy Pufahl to be present as a witness to the meeting. Deputy Clerk Joy Pufahl was actually ejected from the meeting. Chairman Schley stated that Linda Truelove, CPA specifically requested that the Deputy Clerk was ejected from the meeting. Supervisor Flemming also stated that Linda Truelove, CPA had requested that the Deputy Clerk be ejected from the meeting. The point was raised that at this time Linda Truelove, CPA was only in the employ of the Town and that she does not get to tell the Chairman what to do. There was no response on behalf of the Chairman regarding this point. The Chairman was asked why Chief Officer Gebhardt was requested to be present. He responded, “because he’s our law enforcement officer.” Supervisor Kok asked why a police officer would be requested to be present for a “work session” between a CPA and the Clerk/Treasurer? Supervisor Eisenga stated that there are so many things that simply don’t add up. Supervisor Kok stated that this was a “witch hunt,” and now the Town Board is stuck with all kinds of additional expense. Chairman Schley stated that Supervisor Brieman offered to pay

the expense for Linda Truelove, CPA, voluntarily, and that, "I don't want to make him look bad, but he volunteered the \$800.00 that we paid her." Supervisor Kok stated that the Board as a whole did not support this activity. A comment was made from the audience that the money paid by Supervisor Brieman was supposed to be for budget review and suggestions for revisions for fiscal year 2016. Supervisors Kok and Eisenga agreed that this was the stated intent of the temporary employ of Linda Truelove, CPA, not anything other than this. Supervisor Eisenga stated that somebody had talked with her and provided her with suggestions for what the scope of her activity would be. Chairman Schley then stated that, "I have had no contact with Ms. Truelove outside of the meetings that were held in this Town Hall." Clerk/Treasurer Zantow spoke up and stated that this was a false statement and that he had proof. There was no response from the Chairman. Supervisor Brieman and Supervisor Eisenga requested the written notes retained by Clerk/Treasurer of the July 23, 2016 meeting. Clerk/Treasurer Zantow stated that he would be happy to provide this and asserted that this was clearly public domain and that he assumed that all of the Board members present would agree. Chairman Schley and Supervisor Flemming voiced their assent to this statement. It was requested that the roll call vote for the motion was recorded for the minutes: Supervisor Kok, Supervisor Eisenga and Supervisor Brieman in favor, Chairman Schley and Supervisor Flemming abstaining. Chairman Schley stated to Clerk/Treasurer Zantow that if there was anything that he needed to apologize for he would apologize for it now. Clerk/Treasurer thanked him for this. Supervisor Flemming also stated that she would apologize as well and reminded him that it would be recalled that during the closed session meeting she had wanted the meeting to remain in closed session so that "nothing could come back on you." Clerk/Treasurer thanked her for this.

"Accept Insurance Carrier Letter of Termination": No action was taken regarding this matter as it was discussed above.

"Budget Revision for Rest of 2016": No action was taken regarding this matter as it was discussed above. Supervisor Brieman advised all members of the Board to really study the budget.

"Replacement of Person to Operate Monthly Garbage Collection at Town Hall": Information was provided to the Board that James Wissing will no longer be able to perform the function of Waste Monitor, citing health reasons. A replacement will need to be identified. No action was taken regarding this matter.

"\$200.00 Bill for Fire Department Call at Trailer Island Several Months Back": A motion was made by Supervisor Kok, seconded by Supervisor Brieman to retrieve \$200.00 for Fire Department call at Trailer Island, all in favor, motion carried.

"Town Hall Roof": No action was taken regarding this matter.

“Conditional Use Permit for Guns and Ammunition Sales – Schenkel Property”: The Board discussed this matter at length with Mr. Schenkel who was present in person for the meeting but did not take any action pending receipt of additional information which has been requested of the applicant.

“Operator’s License Alexandria Green”: A motion was made by Supervisor Kok, seconded by Supervisor Brieman to approve pending background check.

A motion was made by Supervisor Kok, seconded by Supervisor Brieman to pay bills, all in favor motion carried.

A motion was made by Supervisor Kok, seconded by Supervisor Eisenga to adjourn.

Respectfully submitted,

Mason Zantow, Town of Fox Lake Clerk/Treasurer