

## TOWN of FOX LAKE Monthly Board Meeting Minutes

Monday, December 12, 2016 — Town Hall at 7:00pm

Chairman Schley called the meeting to order at 7:00PM requesting a roll call to be performed by the Clerk/Treasurer with the following Board members present: Chairman Schley, Supervisor Flemming, Supervisor Eisenga, Supervisor Brieman, Clerk/Treasurer Zantow (Supervisor Kok absent). 15 other members of the public were also present for the meeting.

Chairman Schley announced the upcoming meetings: the Fox Lake Fire Association meeting is Tuesday, December 13, 2016 at 4:00PM. The Randolph Fire Association meeting is Wednesday, January 11, 2017 at 7:00PM. There is no presently scheduled Plan Commission meeting. The Next Monthly Board meeting will be Monday, January 9, 2017 at 7:00PM at Town Hall. The Spring Primary Election (if needed) will be Tuesday, February 21, 2017 7:00AM-8:00PM. The Spring Election will be Tuesday, April 4, 2017 7:00AM-8:00AM.

Supervisor Eisenga requested that a moment of silence be held in honor of the recent passing of former Town Attorney Herman D. Schacht who had served the Town of Fox Lake for many years.

A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga to accept the minutes of the November 14, 2016 as presented with corrections, all in favor motion carried.

Treasurer's Report: Clerk/Treasurer Zantow provided the following summary to the Board members and public present with the November Report including the following: the General Checking Account had a beginning balance in the amount of \$289,364.49, with receipts in the amount of \$124,575.35 and disbursements in the amount of \$104,919.40 for an end balance of \$309,020.44. The Local Government Investment Pool Account had receipts in the amount of \$68.67 in interest for an end balance of \$196,752.74. The Tax Savings Account balance remained unchanged at \$252.49. The Municipal Court Savings Account had receipts in the amount of \$769.20 for an end balance of \$21,482.29, and the Boat Launch Savings Account remained unchanged at \$10,802.22 for a total all accounts of \$538,310.18. A motion was made by Supervisor Flemming, seconded by Supervisor Brieman to accept the Treasurer's Report with the Clerk/Treasurer to investigate the accuracy of page 8 of the Budget vs. Actual report item under "Net Income".

Under "Communications": Clerk/Treasurer Zantow announced to the Board and public present that the November 8, 2016 Election Recount had been completed ahead of schedule for the Town of Fox Lake with the Dodge County Clerk's office without incident. Clerk/Treasurer Zantow shared with the Board and public present the high regard that is held for the Town of Fox Lake Election Inspectors. Chairman Schley announced that Fox Lake Dam Operator reports would be available via the City of Fox Lake Clerk. Supervisor Flemming had received an inquiry from a member of the public conducting research regarding Fox Lake. Chairman Schley announced that per Dam Operator Tripke Fox Lake is at its winter level.

Reports:

Chief Officer Gebhardt was not available to present the Police & Lake Patrol report.

**Committee Reports:**

**Governmental Relations:** Supervisor Flemming presented some handouts to the Board members present regarding the Dodge County Nutrient Management Program Summary: Years 2000-2016 and the Dodge County Health Soils – Healthy Waters program which will be February 8, 2017 at the Juneau Community Center. Chairman Schley stated that he had attended a recent conference and learned that only approximately 30% of farmers nationwide sample their soil.

**Roads:** Information to be discussed under agenda items below.

**Waste Disposal & Recycling:** Supervisor Brieman stated that the special garbage exemption requests approved for the 2017 year were the same as the prior year at four (4). There is still ongoing discussion regarding the Saturday garbage collection service at Town Hall which appears to be very well-utilized at the present. Chairman Schley reported that some issues continue to persist regarding garbage not picked up.

**Parks & Lakes:** Supervisor Flemming stated that she attended the recent hearing regarding the Ray Beier matter that is being discussed at the County. Supervisor Brieman stated that the Town Park restroom doors require repair. Chairman Schley stated that the oil would be changed in the compressors of the aerators.

**Public Safety & Service:** Nothing was discussed by the Board regarding this subject.

**Old Business:**

“First Reading of Revised ‘Water Ordinance’”: Chapter 14 of the Town of Fox Lake Code of Ordinances entitled “Environmental Protection” was read via projection of the PowerPoint presentation to the Board and public present. The recent amendment to this chapter (occurring on page 199) was highlighted. Supervisor Eisenga reminded the Board that that Town Attorney has recommended to be consulted regarding any amendments made to the Code. Supervisor Flemming suggested that there should be additional wording placed in the above ordinance in addition to what has already been approved by the Town Board. Clerk/Treasurer Zantow reminded the Board that the Governmental Relations and Ordinances Committee includes “Ordinances” in its title and job description, therefore this Committee will follow up with the Town Attorney regarding proposed changes.

“First Reading of Revised ‘Town of Fox Lake Traffic Ordinance’”: Chapter 13 of the Town of Fox Lake Code of Ordinances entitled “Traffic” was read via projection of the PowerPoint presentation to the Board and public present. The recent amendment to this chapter (occurring on page 193) was highlighted.

“Dale Paul Land Use/Building Permit Issue”: A motion was made by Supervisor Eisenga, seconded by Chairman Schley to rescind the motion made by Chairman Schley of the October 10, 2016 meeting that, “Mr. Paul should be sent a bill stating the costs that were incurred for Land Use and Building Permit and to retrieve those unpaid costs with Land Use Permit fees doubled per existing zoning at the time and for the unpaid charges to be added to his property tax bill if not paid,” seconded by Supervisor Flemming, all in favor motion carried.

“Report on Oaks Road Deed Change”: A copy of an Affidavit of Correction provided by Averbek, Hammer and Slavin, S.C. on behalf of Charles Gallenberg was provided to the Board members present with an additional paragraph stating the intended abandonment of the road. No action was taken by the Board regarding this matter.

“Report on Sale of Old Dodge County Highway Shop”: Chairman Schley announced that the Old Dodge County Highway Shop was sold recently to Kevin and Daenna Vande Zande for the amount of \$95,000.00.

“Town Auditor Selection”: Supervisor Flemming presented a report of action taken to find a replacement Town Auditor. A motion was made by Supervisor Brieman, seconded by Supervisor Flemming to appoint Schenck of Oshkosh as the Town Auditor for 2015 Audit and 2016 Audit for the Town of Fox Lake for \$6,000.00 per year which includes Form CT completion. All in favor, motion carried.

“Monthly Garbage Collection at Town Hall – Suggested Change”: No action was taken by the Board regarding this matter as discussion was held during Waste Disposal & Recycling Committee Report above.

“Town Hall Cleaning”: Deputy Clerk/Treasurer Pufahl reported to the Board that contact had been re-established with the Burke Correctional Center to resume cleaning of the Town Hall at regular intervals.

#### New Business:

“Minor Land Division 2016-0784”: A motion was made by Chairman Schley, seconded by Supervisor Eisenga to approve the land transfer request regarding PIN 018-1313-3221-001 Redeker property on W11600 State Hwy 33.

“Ditch Work on Chief Kuno Trail N10456 – N10460”: No action was taken regarding this matter.

“Town of Fox Lake Land Division Ordinance to be Reviewed by the Town of Fox Lake Plan Commission”: No action was taken regarding this matter.

“Motion to Ask Plan Commission to Begin Research on a Driveway Ordinance”: No action was taken by the Board regarding this matter.

“Budget Adjustment 2016 Explain”: Clerk/Treasurer Zantow presented the Budget Adjustment 2016 document to the Board. A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga to accept the Budget Adjustment 2016 as presented, all in favor motion carried.

“Nomination Papers for 2017 Spring Election”: Clerk/Treasurer Zantow announced the following dates to the Board and public present:

Deadline for non-candidacy filing: December 23, 2016.

Earliest date for circulation of nomination papers: December 1, 2016.

Deadline for filing nomination papers: January 3, 2017.

Clerk/Treasurer Zantow also announced that he had filed his notification of non-candidacy form for the Clerk/Treasurer position for the Town of Fox Lake.

Public Input: no public input was presented by the public.

A motion was made by Supervisor Eisenga, seconded by Supervisor Brieman to pay bills, all in favor motion carried.

A motion was made by Supervisor Eisenga, seconded by Supervisor Eisenga to adjourn. Meeting was adjourned at 9:20PM.

Respectfully submitted,

Mason Zantow, Town of Fox Lake Clerk/Treasurer