

TOWN of FOX LAKE Monthly Board Meeting Minutes

Monday, January 9, 2017 — Town Hall at 7:00pm

Chairman Schley called the meeting to order at 7:00PM requesting a roll call to be performed by the Clerk/Treasurer with the following Board members present: Chairman Schley, Supervisor Flemming, Supervisor Brieman, Clerk/Treasurer Zantow (Supervisor Eisenga absent). 13 other members of the public were also present for the meeting.

Chairman Schley announced the upcoming meetings: the Fox Lake Fire Association meeting is Tuesday, January 10, 2017 at 4:00PM. The Randolph Fire Association meeting is Wednesday, January 11, 2017 at 7:00PM. The next Plan Commission meeting is Monday, January 16, 2017 at 7:00pm. The Next Monthly Board meeting will be Monday, February 13, 2017 at 7:00PM at Town Hall. The Spring Primary Election will be Tuesday, February 21, 2017 7:00AM-8:00PM. The Spring Election will be Tuesday, April 4, 2017 7:00AM-8:00AM.

A motion was made by Supervisor Brieman, seconded by Supervisor Kok to accept the minutes of the December 12, 2016 as presented, all in favor motion carried.

Treasurer's Report: Clerk/Treasurer Zantow provided the following summary to the Board members and public present with the December Report including the following: the General Checking Account had a beginning balance in the amount of \$309,020.44, with receipts in the amount of \$1,628.84 and disbursements in the amount of \$61,855.54 for an end balance of \$248,793.74. The Local Government Investment Pool Account had receipts in the amount of \$75.82 in interest for an end balance of \$196,688.01. The Tax Savings Account balance at the beginning of the month was \$252.49 with \$723,211.29 in tax payments for an end balance of \$723,473.59. The Municipal Court Savings Account had receipts in the amount of \$1,252.79 for an end balance of \$22,735.08, and the Boat Launch Savings Account had receipts in the amount of \$2.17 in interest for an end balance of \$10,804.39 for a total of all accounts of \$1,202,494.81. A motion was made by Chairman Schley, seconded by Supervisor Brieman to accept the Treasurer's Report with corrections.

Under "Communications": Chairman Schley announced a meeting of the Dodge County Unit of Wisconsin Towns Association on Wednesday, January 18, 2017 at 7:30PM at the Dodge County Administrative Building in Juneau; the subject will be development opportunities for Towns and also administration of Town ordinances in connection with the Dodge County Sheriff's office in regards to ATV-related matters. Clerk/Treasurer mentioned that the WTA District Meeting registration notice had been received and forwarded via email to all of the Town Board members and encouraged that the registration signup be completed as soon as practicable. Supervisor Flemming mentioned that a communication was received from a resident of Chief Kuno Trail who reported that his mailbox had been damaged by the snowplows; unfortunately this was reported after the 24 hour window of opportunity required for reporting same for compensation to be offered by the Town (this 24 hour period was reported per Supervisor Flemming and Chairman Schley), therefore it was explained to the property owner that compensation for this item would not be forthcoming.

Public Input: Buck Hollnagel of Chief Kuno Trail presented comments of concern regarding the public parking of ice fisherman on Chief Kuno Trail. He reported that on Friday, December 30th at 4:00PM there were a total of 28 vehicles parked in this area, and on Saturday, December 31st there were 25 vehicles parked in the vicinity of the specified parking area. He questioned the Town Board members present if there was now “unlimited” parking in this area and asked if there were any parking citations issued for this activity. Chairman Schley requested the comment of Chief Officer Gebhardt in response to these questions, which was that the Town of Fox Lake Police Department is a part-time police department and therefore does not conduct inspection of the parking area on a 24/7 basis. However, several parking citations have been issued recently for illegal parking on Chief Kuno Trail and in other areas. The current issue appears to be because ice fisherman are parking at an angle instead of in a line, which allows for more parking than the original intent of the strictly linear parking area. Buck Hollnagel confirmed that these individuals are indeed parking at an angle and also beyond the limit of the parking area per signage. He also reported that on Christmas Eve there was a disruption in traffic in this same area due to ice fisherman activity and raised the concern of public safety. Chairman Schley reported that he had received numerous phone calls regarding this subject and stated that he and Supervisor Flemming had spoken with numerous individuals regarding this matter. She reported that she had conducted inquiry into the matter and discovered that the DNR did not specify the linear parking format but instead that Town Board specified that the parking format would be parallel out of safety concerns. She reported that she contacted former Town Chairman Dean Streich to verify this information. Chairman Schley asked Tim Nehls to present information regarding this matter, as evidently he had been assigned to speak with Fox Lake Fire Chief. Per the report of Tim Nehls the Fire Chief had stated that he was not concerned about the turnaround feature as being necessary in the current parking area, and that, “as far as I’m concerned, those signs can be taken down.” Mr. Nehls mentioned that he had spoken with the Dodge County Sheriff’s Department deputies who were called out to that scene and reported that they did not see a safety hazard present area regarding the current state of the parking area. Mr. Nehl’s advised those present to consider the fact that this parking issue on Chief Kuno Trail is not a year-round issue but only for a few months out of the year, and that this issue has become more acute due to the loss of other areas to park for ice fisherman. Ice fishing activity brings business to local area businesses and there is not a serious safety matter with the current state of angled parking instead of parallel parking. Chief Officer Gebhardt agreed that no obvious problem is apparent with angled parking in terms of safety but overparking in the area could cause potential problems. Moreover the issue appears to be an issue mostly during early ice/late ice, not for the full extent of the ice fishing season. The Board deliberated extensively in consideration of these concerns, please see “Ice Fishing Parking” below which was also a pre-existing agenda item for the meeting.

Committee Reports:

Police & Lake Patrol: Chief Officer Gebhardt presented to the Board the Police Report for December 2016 with 133 total hours worked over 1,349 patrol miles addressing 7 complaints, issuing no verbal warnings, issuing 2 citations for speeding and 0 parking citations, assisting local agencies twice and local EMS one time. There will likely be many more parking citations listed in the upcoming the January 2017 Police & Lake Patrol report (see discussion above).

Governmental Relations: Supervisor Flemming and Clerk/Treasurer Zantow presented information to the Board received from the Wisconsin Department of Safety and Professional Services that effective January 2, 2017 the Department was required to provide a standard electronic building permit to municipalities per WI 2015 Act 211. Additionally, municipalities or their agents will be required to provide their permit forms electronically to the DSPS through the DSPS system by the deadline of January 2, 2018, with the consequence that if the municipality fails to submit the permit by the required time after the permit was issued, a refund of the amount paid for the building permit minus the state seal shall be given to the permit applicant. Supervisor Flemming reported that she had reported the concern regarding the space heater in the FLILPARD office per recent fire inspection to Kathy Rydquist who had contacted Dennis Hollnagel of the Fox Lake Fire Department and the conclusion is that the space heater “does not constitute a problem,” therefore she is of the opinion that no changes need to be made. Supervisor Flemming also reported a February 8, 2017 meeting to be held at the Dodge County Administration Building in Juneau developed by the Dodge County Nonpoint Runoff Task Force discussing current conditions and challenges of land and water resources in Dodge County – agriculture and lakes working together to build “Healthy Soils – Healthy Waters”.

Plan Commission: per Supervisor Brieman there is an upcoming Plan Commission meeting scheduled for a week from today and there are two items on the agenda including review Land Division Ordinance and also review of Driveway Ordinance.

Roads: Supervisor Kok reported that he had been in contact with Dan Mueller of Northeast Asphalt regarding upcoming Roads projects come Spring 2017.

Waste Disposal & Recycling: Supervisor Brieman explained to the Board the continuing utility of the dumpsters at Town Hall and mentioned that an individual to work these first Saturdays of the month was still being sought.

Parks & Lakes: Clarence Feucht and Tim Nehls reported the oxygen levels at the Lakes and explained that per report of fisherman there is no evidence of fish kill. The oil has been changed in the aerator pumps. Supervisor Brieman mentioned that broken restroom door at Town Park had been repaired by Tom Wissing. Tim Nehls recommended that an apparently unused electrical box ought to be removed. Chairman Schley stated that he would contact an electrician regarding this matter. Chairman Schley mentioned to the Board that the dredging project had begun on the channel. Tom Wissing mentioned that inappropriate/unacceptable garbage such as tires, etc. had been received at the Town Park dumpster, which appear to be individuals who are taking advantage of this situation.

Public Safety & Service: Nothing was discussed by the Board regarding this subject.

Old Business:

“Second Reading of Revised ‘Water Use Ordinance’”: Clerk/Treasurer published a copy of the current “Chapter 14 Environmental Protection: A. Water Use Ordinance” (pages 197-206 of the *Town of Fox Lake Code of Ordinances*) for inspection and review of the public and Board members present. A motion was made by Supervisor Brieman, seconded by Supervisor Flemming to approve the Water Use Ordinance as presented, all in favor, motion carried.

“Paperwork for Auditors of Schenk, Mr. David Moko”: A motion was made by Supervisor Kok, seconded by Supervisor Brieman to approve a two-year contract with Schenck as the Town Auditor as presented by Supervisor Flemming, all in favor motion carried.

“Town Hall Cleaning Combined with Town Park Restrooms”: Supervisor Brieman provided an update to the Board that he will be contacting Sergeant Darrell Stibbs of the Burke Correctional Center regarding requesting their work crew to perform cleaning of Town Park and Lake Emily restrooms in addition to the cleaning of the Town Hall which is currently already performed by this same group for the cost of \$4.00/hr. Some additional details still need to be worked out, but this arrangement appears favorable.

New Business:

“Request to Add Oaks Road to List of Roads Designated with ‘No Parking’”: No action was taken by the Board regarding this matter, although the comparative merits of this proposal will be considered following Roads Review process in the Spring.

“Ice Fishing Parking”: Discussion resumed on this subject per above. A motion was made by Supervisor Kok, seconded by Supervisor Brieman to remove the fire turnaround signs on Chief Kuno Trail, amended by Supervisor Kok and seconded by Supervisor Brieman to add some “Caution: Pedestrian” signage in the area as well. All in favor, motion carried.

“Candidates for Spring Election”: Clerk/Treasurer Zantow presented the Board with the following list of candidates for the April 4, 2017 Spring Election:

- a. Municipal Court Judge: Jerry Cypert (incumbent)
- b. Chairman: Carlton Schley (incumbent) v. Tom Wissing
- c. Supervisor #1: Julie Flemming (incumbent) v. Edwin Benter
- d. Supervisor #2: Wayne Kok (incumbent) v. Christopher Thurk
- e. Clerk/Treasurer: Travis Paul v. Raymond Caballero

A motion was made by Supervisor Brieman, seconded by Supervisor Kok to pay bills, all in favor motion carried.

A motion was made by Supervisor Brieman to adjourn, seconded by Chairman Schley, all in favor motion carried. Meeting was adjourned at 9:00PM.

Respectfully submitted,

Mason Zantow, Town of Fox Lake Clerk/Treasurer