

TOWN of FOX LAKE Monthly Board Meeting Minutes

Monday, March 13, 2017 — Town Hall at 7:00pm

Chairman Schley called the meeting to order at 7:10PM and requested that per the request off Supervisor Eisenga that the Pledge of Allegiance to begin the meeting. Requesting a roll call to be performed by the Clerk/Treasurer it was confirmed that the following Board members were present: Chairman Schley, Supervisor Flemming, Supervisor Kok, Supervisor Eisenga, Supervisor Brieman, Clerk/Treasurer Zantow. 11 other members of the public were also present for the meeting.

Chairman Schley announced the upcoming meetings: the Fox Lake Fire Association meeting is Tuesday, March 14, 2017 at 4:00PM. The Randolph Fire Association meeting is Wednesday, April 12, 2017 at 7:00PM. The next Plan Commission meeting is TBA. The next Town Board meeting will be Monday, April 10, 2017 at 7:00PM. The Spring Election will be Tuesday, April 4, 2017 7:00AM-8:00AM.

A motion was made by Supervisor Kok, seconded by Supervisor Eisenga to accept the minutes of the February 13, 2017 meeting with corrections, all in favor motion carried.

Treasurer's Report: Clerk/Treasurer Zantow provided the following summary to the Board members and public present with the January Report including the following: the General Checking Account had a beginning balance in the amount of \$294,992.25, with a transfer from Tax Savings in the amount of \$1,386,000.00, receipts in the amount of \$7,010.67, and disbursements in the amount of \$1,042,289.57 for an end balance of \$645,713.35. The Local Government Investment Pool Account had receipts in the amount of \$87.53 in interest for an end balance of \$197,004.58. The Tax Savings Account balance at the beginning of the month was \$1,092,817.73 with \$303,702.80 in tax payments received and a transfer to General Checking in the amount of \$1,386,000.00 for an end balance of \$10,520.53. The Municipal Court Savings account had receipts in the amount of \$789.00 for an end balance of \$3,524.08. The Boat Launch Savings Account balance remained unchanged throughout the month at \$10,804.40, for a total all accounts of \$867,566.94. A motion was made by Supervisor Kok, seconded by Supervisor Eisenga to accept the Treasurer's Report as presented, all in favor motion carried.

Under "Communications": Chairman Schley mentioned that some communications had been received from Armond Alsteen regarding Chief Kuno Trail and explained that the Alliant Energy project will be delayed due to archeological study. Mr. Alsteen had a question regarding what would be required for hookup to the new electrical system that is going to be performed. Per Chairman Schley if a property owner wishes to hookup electricity they will need to have a licensed electrician available to ensure that an acceptable connection can be made. All deficiencies must be corrected prior to electrician connection or otherwise the connection cannot be completed. No permits will be required. Interested individuals can contact Chairman Schley or Alliant Utilities directly regarding this matter. Chairman Schley mentioned that Bayer Crop Science test wells will be in place on the Paul property with monitoring done by DATCAP over the course of a 5-year project for the Bayer Corvus herbicide. Supervisor Flemming mentioned that a call was received from Dan Reчек regarding plow damage on Stiemsma Road "up to four

feet deep”. It was advised that the Roads Committee discuss the matter with the property owner directly.

Committee Reports:

Police & Lake Patrol: Officer Wegner presented to the Board the Police Report for February 2017 with 101.5 hours worked addressing 9 complaints, issuing 1 warning, 2 citations and assisting local agencies 5 times.

Governmental Relations: Nothing was presented by this Committee.

Roads: Supervisor Eisenga proposed that new “no parking” signs be placed stating “no parking this side”, however, per discussion of the Board members present evidently signage has already been purchased and these should be used prior to ordering more signs. Supervisor Kok stated that regarding the salt supply there should be available 274 ton remaining this year and that more salt should be purchased for the upcoming season.

Waste Disposal & Recycling: Supervisor Brieman explained that an individual is still being sought to perform Waste Monitor duties at Town Hall. Additionally, the Board needs to make a decision regarding the annual Special Garbage Drop-Off event.

Parks & Lakes: Supervisor Brieman announced that the Burke Correctional Center inmates will be able to perform cleaning of the Town Park restrooms and Town Hall on a cadence of approximately once per month following discussions with their supervisor and that appropriate supplies have been purchased. He also mentioned that the signage at the Beaver Dam boat launch on Hickory Bay Road is cracked and need repair. Per Supervisor Flemming the signage placed on illegally parked ice shanties at Town Park worked very effectively. Clarence Feucht explained that there was no evidence of any fish kill on Lake Emily and that a large fish survey will be performed in the near future. Per Chairman Schley the replacement screens are not completed yet for the carp barrier.

Public Safety & Service: No information was presented to the Board from this Committee.

Old Business:

Under “Payment to Dean Kohl for Work Done”: Dan Kohl from DDK Construction was present to explain that the payment for pier installation and removal for 2016 was not yet received. Clerk/Treasurer Zantow explained that checks were mailed to the address provided to him but that a barrier has been the lack of a signed contract from the vendor with information such as address provided directly from the vendor. The current address was clarified as a result of this discussion.

Under “Pier Contract with Dean Kohl 2017-2020”: A motion was made by Supervisor Flemming, seconded by Supervisor Brieman to approve payment in the amount of \$1,600.00 for pier placement and removal for 2016 work completed, all in favor, motion carried. A motion was made by Supervisor Eisenga, seconded by Supervisor Brieman, to award a 3-year contract to

DDK Construction in the amount of \$1,600.00/year with amendments to draft contract, all in favor motion carried.

Under “Town Hall and Town Park Restroom Cleaning” this matter was discussed above.

Under “Setting of Date in May for Meeting with Residents on Howard Drive”: this matter was tabled and no action was taken by the Board.

Under “Discussion of Land Division Ordinance and Comprehensive Plan – Town Board Responsibilities”: discussion ensued regarding the need of the Board and potentially the Plan Commission to review this document and consult with Town Attorney and potentially Robert Roth of Roth Professional Solutions as needed. No motion was made by the Board regarding this matter.

Under “Report of Meeting Held with Dodge County”: Chairman Schley and Supervisor Flemming presented information from a meeting with Terry Ochs and Dean Perlick of Dodge County regarding the new County Zoning process for the Town including a proposed flow sheet explaining the process. Suggestions were made by the Board members present for refinement of the proposed flow sheet and questions were asked regarding matters discussed. No motion was made by the Board regarding this matter.

Under “Report of Meetings With New Building Inspector”: Chairman Schley and Supervisor Flemming explained to the Board that they had met with the new Building Inspector for the Town of Fox Lake, Mr. Jim Trebian of General Engineering. No motion was made by the Board regarding this matter.

New Business:

Under “Drainage Concerns Glen Zimmerman”: Mr. Zimmerman was present, a resident of the Town of Trenton, to mention certain drainage concerns. No motion was made regarding this matter by the Board.

Under “Town of Fox Lake Responsibility to Refund Special Charges (too much money collected) for Harvesting”: Chairman Schley requested that Kathy Rydquist from the Fox Lake Inland Lake District explain a concern raised regarding potential “overcharging” for special assessment charges arranged by the Town Clerk/Treasurer on behalf of FLILPARD for the planned upcoming weed harvesting in 2017. It was explained that Clerk/Treasurer Zantow had contacted Ms. Rydquist and Kurt Heckl of FLILPARD as soon as it was noticed as an agenda item for this Town Board meeting and that the issue had been sufficiently explained. What had occurred is that certain multiple special charges had been consolidated under the label “miscellaneous charge” due to a change in the process, against the wishes of the Clerk/Treasurer. No actual overcharging had occurred.

Under “Schedule of Payments to FLILPARD”: No action was taken by the Board regarding this matter as Clerk/Treasurer Zantow explained that a check was already made available to this end in the bills payable for the meeting.

Under “Decision Made on Request of WI Independent Assessing Officers to Join for \$100.00”: A motion was made by Supervisor Kok, seconded by Supervisor Brieman to approve expenses in the amount of \$100.00 to join the WI Independent Assessing Officers, all in favor, motion carried.

Under “Placement of General Building Permit and UDC – New Home – Building Permit on Website”: No action was taken regarding this matter by the Board as Clerk/Treasurer Zantow explained that these permits were already made available on the Town website of www.townoffoxlake.org.

Under “Dodge County Website” – Sample Shown – New and Better”: Supervisor Flemming announced to the Board that a new and improved website had been created by Dodge County. No further action was taken by the Board regarding this matter.

Under “Town Hall Roof Leaks”: No action was taken by the Board regarding this matter as the Public Safety & Service Committee will follow-up regarding this matter and no motion was made by the Board.

Under “Town Hall Furnace/Air Conditioning Inspections”: the Public Safety & Service Committee, whose job description details Town buildings upkeep and maintenance, will follow-up regarding this matter. No motion was made by the Board regarding this matter.

A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga, to adopt Town of Fox Lake Resolution 2017.1 to “Just Fix It” for Our Roads, all in favor, motion carried.

Public Input: Steve Eisenga requested that the Board consider beginning its meetings with a prayer. Kathy Rydquist requested that the Board considered placing address signage on the lakeside of properties to ameliorate safety concerns.

A motion was made by Supervisor Kok, seconded by Supervisor Brieman to pay bills, all in favor motion carried.

Respectfully submitted,

Mason Zantow, Town of Fox Lake Clerk/Treasurer