

TOWN of FOX LAKE Monthly Board Meeting Minutes

Monday, April 10, 2017 — Town Hall at 7:00pm

Chairman Schley called the meeting to order at 7:00PM with 12 members of the public and 5 Board members present. The Pledge of Allegiance was performed at the beginning of the meeting. Clerk/Treasurer Zantow performed a roll call requested by Chairman Schley demonstrating that the following Town of Fox Lake Board members were present: Chairman Schley, Supervisor Flemming, Supervisor Kok, Supervisor Eisenga and Supervisor Brieman.

Chairman Schley announced the upcoming meetings: the Fox Lake Fire Association meeting is Tuesday, April 11, 2017 at 4:00PM. The Randolph Fire Association meeting is Wednesday, April 12, 2017 at 7:00PM. The next Plan Commission meeting is TBA. The next regular monthly Town Board meeting will be Monday, May 8, 2017 at 7:00PM.

A motion was made by Supervisor Kok, seconded by Supervisor Brieman to accept the minutes of the Monday, March 13, 2017 regular meeting of the Board, all in favor motion carried. A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga to approve the minutes of the special meeting of the Board on Wednesday, March 29, 2017, all in favor motion carried.

Treasurer's Report: Clerk/Treasurer Zantow provided the following summary to the Board members and public present with the March Report including the following: the General Checking Account had a beginning balance in the amount of \$645,713.35 receipts in the amount of \$14,783.53, and disbursements in the amount of \$159,873.09 for an end balance of \$500,623.79. The Local Government Investment Pool Account had receipts in the amount of \$101.48 in interest for an end balance of \$197,106.06. The Tax Savings Account balance at the beginning of the month was \$10,520.53 with receipts in interest totaling \$106.44 for an end balance of \$10,626.97. The Municipal Court Savings account had receipts in the amount of \$1,751.20 in fines & assessments for an end balance of \$5,276.41. The Boat Launch Savings Account had receipts in interest totaling \$2.13 for an end balance of \$10,806.53, for a total all accounts of \$724,439.76. A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga to accept the Treasurer's Report as presented, all in favor motion carried.

Under "Communications": Chairman Schley announced to the Board that a communication was received that there will be a meeting of the Dodge County Unit of the Wisconsin Towns Association at the Dodge County Admin Building on Wednesday, April 19, 2017 at 7:30PM and that Town officials were encouraged to attend. Chairman Schley also announced that the Alliant Utilities upgrade project on Chief Kuno Trail is reported to be "on schedule."

Committee Reports:

Police & Lake Patrol: Chief Officer Gebhardt presented to the Board the Police Report for March 2017. 128.5 total hours were worked addressing 1 complaint, issuing 1 warning and assisting local agencies 2 times.

Governmental Relations: Chairman Schley explained that he had received some additional bills from Mike Kamp relating to the Salt Shed roof repair.

Roads: Supervisor Eisenga presented information regarding some drainage concerns at the Duffy property on Chief Kuno Trail and stated that he would discuss this with the property owner when he is available. Supervisor Kok stated that 400T of salt will be ordered per the WI DOT bidding process.

Waste Disposal & Recycling: Supervisor Eisenga and Chairman Schley stated that they had both contacted the garbage vendor to pick up the dumpster at Town Hall. An individual has been identified to perform the duties of Waste Monitor on the first Saturday of the month.

Supervisor Brieman stated explained that an individual is still being sought to perform Waste Monitor duties at Town Hall. Additionally, the Board needs to make a decision regarding the annual Special Garbage Drop-Off event. The Committee also discussed the benefit of potentially having the annual large garbage drop-off event on the 1st Saturday of June.

Parks & Lakes: Supervisor Brieman explained that he had spoken with the Burke Center officers and that the restroom cleaning had been performed by the crews to date, however, this may not be able to be completed when their lawn mowing schedule increases. The Town will be notified within a month regarding their ability to fulfill this service in the summer. Chairman Schley suggested that perhaps the new Waste Monitor could assist with this service.

Public Safety & Service: No information was presented to the Board from this Committee.

Old Business:

Under “Duffy Drainage Ditch on Chief Kuno Trail”: This item was discussed but no motion was made by the Board regarding this matter.

Under “Screens for Lake Emily Dam”: Chairman Schley explained that it is hoped that the new screens will be made available in May or June. No motion was made by the Board regarding this matter.

Under “Date of the Meeting for Howard Drive Residents”: A date of Monday, May 1, 2017 at 7:00PM at Town Hall would be the date of the special informative meeting for residents of Howard Drive to be informed about upcoming construction.

Under Land Division Ordinance & Comprehensive Plan”: Supervisor Brieman stated that he had contacted Town Attorney and Robert Roth of Roth Professional Solutions regarding the proposed draft Land Division Ordinance and possibly a driveway ordinance. It is anticipated that this will be ready for the Board’s review at an upcoming meeting.

Under “Flow Chart for Land Use Permit Allowing for Building Permits”: A motion was made by Supervisor Eisenga, seconded by Supervisor Brieman to adopt the flow chart (as discussed at the March 13, 2017 regular Board meeting) for guidance to the customer as to how to obtain Land

Use Permits and Building Permits through the agency of the Clerk/Treasurer to notify the customer to contact FLILPARD and/or the Building Inspector as needed, all in favor motion carried.

Under “Glen Zimmerman – Spring Road Ditch Drainage”: Mr. Zimmerman was present at the meeting to present information regarding this issue to the Board, which requires further investigation. No motion was made by the Board regarding this matter.

Under “Town Hall Furnace/Air Conditioning Inspections”: No motion was made by the Board regarding this matter.

Under “Emergency Address of Properties on Our Lake Shores”: The Board discussed this item at length and the potential benefits of creating new address signage on the lake shores within the Town of Fox Lake for emergency identification purposes. No motion was made by the Board regarding this matter.

New Business:

Under “Importation of Milk from Other States”: recent events negatively affecting area dairy farmers were discussed by the Board. No action was taken by the Board regarding this matter.

Under “2015 & 2016 Audit Report”: A draft of the completed 2015 & 2016 Audit for the Town of Fox Lake as prepared by Town Auditor, Schenck., S.C. was presented to all members of the Board by Clerk/Treasurer Zantow.

Under “2017 Open Book & Board of Review Dates”: Chairman Schley announced the following dates as proposed by the Town Assessor at Town Hall:

Open Book: Wednesday, August 9th, 3-6PM

Board of Review: Wednesday, August 30th 4-6PM

Under “Dual Ownership Driveway on Hwy F, per Dodge County”: Chairman Schley informed the Board that he signed a requisition form for a dual-ownership driveway for D&T Dairy on County Highway F for a 60’ culvert for the Paul and Siewert properties.

Public Input: There was no public input during this segment of the meeting.

A motion was made by Supervisor Brieman, seconded by Supervisor Kok to pay bills, all in favor motion carried.

A motion was made by Supervisor Brieman, seconded by Supervisor Eisenga to adjourn, all in favor motion carried.

Respectfully submitted,

Mason Zantow, Town of Fox Lake Clerk/Treasurer