

## TOWN of FOX LAKE Monthly Board Meeting Minutes

Monday, December 11, 2017 — Town Hall at 7:00pm

Chairman Wissing called the meeting to order at 7:00PM with 8 members of the public and 5 Board members present... The Pledge of Allegiance was performed at the beginning of the meeting.

Chairman Wissing announced the upcoming meetings: the Fox Lake Fire Association meeting is Tuesday, December 12, 2017 at 4:00PM. The Randolph Fire Association Meeting is Wednesday, January 10, 2018 at 7:00PM. The next Plan Commission meeting is TBA. The next regular monthly Town Board meeting will be Monday, January 8, 2018 at 7:00PM.

A motion was made by Supervisor Brieman, seconded by Supervisor Benter to accept the minutes of the Monday, November 13, 2017 regular meeting of the Board, all in favor motion carried.

Treasurer's Report: Clerk/Treasurer Caballero provided the following summary to the Board members and public present with the October Report including the following: the General Checking Account had a beginning balance in the amount of \$323,303.31 receipts in the amount of \$35,355.78, and disbursements in the amount of \$54,870.00 with no transfer from Municipal Court Savings for an end balance of \$303,789.09. The Local Government Investment Pool Account had receipts in the amount of \$177.20 in interest for an end balance of \$198,290.95. The Tax Savings Account balance at the beginning of the month was \$10,631.23 with no interest with an end balance of \$10,631.23. The Municipal Court Savings account had Receipts from fines and assessments in the amount of \$2,281.70 and no transfer to General Checking, with an end balance of \$12,231.57. The Boat Launch Savings Account had no receipts in interest with an end balance of \$10,810.87, for a total all accounts of \$535,753.71. A motion was made by Supervisor Eisenga, seconded by Supervisor Brieman to accept the Treasurer's Report as presented, all in favor motion carried.

On December 6, 2017, Clerk/Treasurer Caballero retrieved the banking statements from the post office. After reviewing the statement, it determined that on November 27, 2017 there were two separate withdraws from a T-Mobile in the amount of \$1889.93. Clerk/Treasurer Caballero immediately called the bank, but the bank was closed. The following morning, Clerk/Treasurer Caballero notified the bank and put a stop to these withdraws. Clerk/Treasurer Caballero then notified Chairman Wissing and Supervisor Benter of the situation.

Clerk/Treasurer Caballero then went to the bank and signed the order to stop payment. While at the bank it was determined to cancel the account and open a new one, Clerk/Treasurer Caballero then was given the paperwork necessary to complete this transaction.

It was also determined to leave enough funds in the old account to cover any outstanding checks and checks written for tonight's meeting.

It was decided by the board to move forward with a new checking account.

Under "Communications":

Chairman Wissing announced two communications, one being from Public Service Commission of Wisconsin Power and Light for a joint application. The second communication was Dodge county land resources and parks on the Jonas property.

**Public Input:**

Joy Pufahl made a comment on ice fishing parking at the town park, in regards to lawn parking. Chairman Wissing suggested putting up cones and rope to prevent parking on the lawn.

**Committee Reports:**

**Police & Lake Patrol:** Chief Officer Wagner presented to the Board the Police Report for November 2017. 72 total hours were worked addressing 1 complaints, issuing 1 warning, 1 citations 0 parking tickets issued, assisting local agencies 2 times, assist EMS 0 time and assist motorist 1 times. It was discussed about speeding on Chief Kuno Trail.

**Governmental Relations:** Supervisor Benter reported that the Inland Lake District has hired a new employee who will start on January 02, 2018.

**Roads:** Supervisor Kok informed the board that they are ready for the winter months. Also the board discussed work done by Ward Kinas on Spring road and the special meeting on culvert work on Chief Kuno. Supervisor Kok informed the board on salt ordering. Supervisor Brieman offered up a suggestion for a speed bump on Chief Kuno Trail. Supervisor Benter suggested that we make sure Rake Road gets plowed. Supervisor Eisenga reported on signing an easement on the Blanecae Road culvert being replaced by the county next spring.

**Waste Disposal & Recycling:** Supervisor Brieman suggested hiring Vanessa Zimmerman to start cleaning the town hall. It was also discussed that Advanced dropped the ball on garbage pick-up on 12/11/2017. Chairman Wissing offered up a bid from Mike Kamp to replace the siding on the oil shed for \$985.00 dollars. Chairman Wissing already approved it.

**Parks & Lakes:** Supervisor Benter informed the board on the easement on Lake Emily Medick property and that we are getting a map.

**Public Safety & Service:** Vanessa Zimmerman to clean the Town Hall.

**Old Business:**

“Tree Work on Chief Kuno & hickory Grove” Supervisor Eisenga presented bids from Shipp (5,800.00) and (1,950.00) for cutting trees down by Buzz Bier with Bier to pay part of it. The second bid was from Genesis Tree service for a total of (4,100.00). The Third was from Arborcare Pros (4,100.00). Supervisor Eisenga made a motion to hire Genesis for this work for a total of (4,100.00), seconded by Supervisor Kok, all in favor, motion carried.

“Use of Parking Lots at the Town Hall & Salt Shed” this subject was discussed and tabled until further meeting.

“Discuss fines for Illegal Dumping” Supervisor Benter explain code ordnances and made a motion to make a range of cash deposit for chapter fourteen from fifty to two hundred and fifty plus court cost. Seconded by Supervisor Brieman, all in favor, motion carried. It was further discussed a bond amount and decided to table this subject until the next meeting.

New Business:

Under “Nomination Papers for 2018 Spring Elections “: Clerk/Treasurer Caballero announced the following dates to the Board and public present:

Deadline for non-candidacy filing: December 22, 2017.

Earliest date for circulation of nomination papers: December 1, 2017.

Deadline for filing nomination papers: January 2, 2018.

Under “Budget Adjustment 2107 Explain”. ”: Clerk/Treasurer Caballero presented the Budget Adjustment 2017 document to the Board. A motion was made by Supervisor Benter, seconded by Supervisor Eisenga to accept the Budget Adjustment 2017 as presented, all in favor, motion carried. .

Under “Hire Seconded Person for First Saturday of Month “. Supervisor Brieman suggested we hire a seconded person to assist on the first Saturday of the month for waste disposal drop off. Supervisor Brieman made a motion to hire Connor Caballero as the second person on the first Saturday of the month for (15.00) dollars an hour, seconded by Supervisor Kok all in favor, motion carried.

Under “Updated Signatures for Mill Street Annex” Chairman Wissing presented that the board resign the Mill street road annex just for roads.

Under “Appointment of Town Elections Inspectors 2018-2019” A copy of the 2018-2019 election inspectors who had been contacted by the office of the Clerk/Treasurer was provided to the Board, a copy of which is attached to these minutes that is retained on file in the Town records. A motion was made by Supervisor Kok, seconded by Supervisor Brieman to approve this list of election inspectors, all in favor, motion carried

Under “Operators Licenses”. Supervisor Kok made a motion, seconded by Supervisor Brieman to issue Operators Licenses to six individuals shown below from the Boathouse contingent on back round checks, all in favor, motion carried: Sarah Scheder, Erin Strade, Anna Rose Schulz, Jennifer Lynn Brown, Jordon Kohn and Angela Floyd.

A motion was made by Supervisor Brieman seconded by Supervisor Kok to pay bills, all in favor motion carried.

A motion was made by Supervisor Kok, seconded by Supervisor Eisenga to adjourn, all in favor motion carried.

Respectfully submitted,

Ray Caballero, Town of Fox Lake Clerk/Treasurer